



Tacoma Chapter, Order of DeMolay

Jurisdiction of Washington

Chapter By-Laws

ARTICLE I: Name of Chapter

This Chapter, under charter, from the International Supreme Council of the Order of DeMolay, shall be known as Tacoma Chapter and shall be governed first by the Constitution, Statutes, and Chapter Regulations of the International Supreme Council of the Order of DeMolay, second by the By-Laws of the Washington State Chapter Order of DeMolay, third by these following By-Laws, and lastly by Robert's Rules of Order.

ARTICLE II: Meetings

The meetings of the chapter shall be held at the Tacoma Scottish Rite Temple, 817 South Vassault, Tacoma WA 98465 on the second (2nd) and fourth (4th) Wednesdays of each month at 7:00pm, unless, with the approval of the Advisory Council, the members are notified by an elected officer ten (10) days in advance.

ARTICLE III: Fees

Life membership, including initiation in Tacoma Chapter shall be \$35.00. From this fee the chapter will pay required International and State membership fees. Any remainder of money shall be set aside to provide a portion of the necessary supplied for chapter membership.

ARTICLE IV: Term of Office

Section 1. The Master Councilor, Senior Councilor, and Junior Councilor, and other appointed officers of this chapter shall be installed bi-annually and serve for approximately six (6) months.

Section 2. The Installation of Officers shall normally occur during the months of September and March. The election of the elected officers shall occur approximately forty-five (45) days prior to the Installation and will be held during a stated meeting of the chapter.

Section 3. The Scribe shall be appointed by the Advisory Council and the Treasurer shall be elected by the chapter. They shall serve for a term of one (1) year and will be installed annually during the winter term.

ARTICLE V: Eligibility for Offices

Section 1. Master Councilor ~ to be eligible for the office of Master Councilor will require that the candidate:

- A. Have submitted the final form of the Representative DeMolay Award, and have completed the Leadership Correspondence Course according to the requirements set forth by the Washington State Chapter.
- B. Shall have served as Senior or Junior Councilor for at least one term in this chapter.
- C. Be proficient in the Ritualistic work of the Master Councilor.
- D. Submit a term calendar and budget to the Advisory Council at least one (1) stated meeting prior to elections.
- E. Submit a letter of intention to the chapter to be read one (1) meeting prior to elections.
- F. Submit a letter of intention to the Advisory Council at least one (1) board meeting prior to submitting the letter of intention to the chapter.

Section 2. Senior Councilor ~ to be eligible for the office of Senior Councilor will require that the candidate:

- A. Must be an active, voting member in good standing for at least twelve (12) months.
- B. Have submitted the preliminary form of the Representative DeMolay Award, and have completed the Leadership Correspondence Course according to the requirements set forth by the Washington State Chapter.
- C. Be proficient in the Ritualistic work of the Senior Councilor.
- D. Submit a letter of intention to the chapter to be read one (1) meeting prior to elections.
- E. Submit a letter of intention to the Advisory Council at least one (1) board meeting prior to submitting the letter of intention to the chapter.

Section 3. Junior Councilor ~ to be eligible for the office of Junior Councilor will require that the candidate:

- A. Must be an active, voting member in good standing for at least six (6) months.
- B. Have completed the Leadership Correspondence Course according to the requirements set forth by the Washington State Chapter.
- C. Be proficient in the Ritualistic work of the Junior Councilor.
- D. Submit a letter of intention to the chapter to be read one (1) meeting prior to elections.
- E. Submit a letter of intention to the Advisory Council at least one (1) board meeting prior to submitting the letter of intention to the chapter.

Section 4. Scribe or Treasurer ~ to be eligible for the office of Scribe or Treasurer will require that the candidate:

- A. Must be an active, voting member in good standing for at least six (6) months.
- B. Have completed one section of the Leadership Correspondence Course.

Section 5. Appointed Officers ~ to be eligible for an Appointed Office will require that the member:

- A. Must be an active, voting member in good standing for at least one (1) month.
- B. Be proficient in the Ritualistic work of their appointed office prior to the Installation.

ARTICLE VI: Dress Code

The Tacoma Chapter DeMolay Dress Code will follow in suit with the official dress code for the Jurisdiction of Washington (resolution 85-3) passed at the 1985 Washington State Conclave. The following Dress Code shall be strictly observed at all Chapter, Region, and State Functions, as proscribed by the presiding officers in each.

Section 1. Formal Dress

- A. Tuxedo; Suit and Tie; Sports Coat, Slacks, and Tie; Dress Shoes and Dark Socks; DeMolay Honors and Awards.
- B. To be worn at events such as: Installations, Formal Dances, Masonic Programs, Chapter Meetings, Conclaves, etc.

Section 2. Casual Attire – Slacks

- A. Dress Slacks or Dress Pants; Dress Shirt with or without Sweater, and Tie; Dress Shoes and Socks.
- B. To be work at events such as: Chapter events, Dinners, Informal Dances, etc.

Section 3. Casual Attire – Jeans

- A. Jeans, Cords, or Twill pants; Collared Shirts or pullover “Polo type” Shirts; Dress Shoes or Tennis Shoes.
- B. To be worn at events such as: Traveling, Sporting events, Informal Dances, Fundraising Events, etc.

Section 4. Sporting Attire

- A. Jeans, Shorts, pullover Shirts, Sweats, Swimsuits, Tennis Shoes, Sandals, etc.
- B. To be worn at events such as: Picnics, Summer Social events, Sports, Car Washes, etc.

It is important to understand that some events fall into more than one category, whenever in doubt as to the correct dress for an event, ask the Master Councilor or Dad Advisor. Wear what would be in good taste for the program being presented and use common sense.

ARTICLE VII: Committees

The Master Councilor shall appoint all standing committees required to operate and maintain a good standing chapter. These committees shall consist of a DeMolay Chairman, a Chapter Advisor, the Master Councilor by virtue of his office, and at least one (1) other DeMolay. During the stated meeting, it shall be the duty of the committee chairman to report on the current activities of the committee.

ARTICLE VIII: Method of Amendment

Amendments to these By-Laws shall be presented at the regularly state meeting in writing. The proposed amendments(s) shall be read for the first time at the stated meeting at which they are received; the proposed amendment(s) shall then set until they are read for a second time and voted upon at a regularly stated meeting not less than thirty (30) day after the first reading. Passage shall require a 2/3 majority of the voting members present. The new amendment(s) shall become effective the first meeting following the vote of approval by the members, the Advisory Council, and the Executive Officer of the Jurisdiction of Washington.

ARTICLE IX: Definitions

Section 1. Active Member: A DeMolay who attends at least 50% of Tacoma Chapter meetings.

Section 2. Voting Member: A DeMolay who has passed both proficiencies.

Section 3. Life Member: One time membership fee – no annual dues.

Section 4. Member In Good Standing: A member of this chapter who has paid his life membership fees, and is an active member in chapter functions.

Presented – Chapter: May 24, 1989

Passed – Chapter: August 9, 1989

Approved – Advisory Council: August 23, 1989

Approved – Executive Officer: September 22, 1989